



CLASS ACTION OR PERSON (Last Name First) <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		NATURE OF ALLEGATION <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
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		<div style="border: 1px solid black; width: 150px; height: 20px; margin: 0 auto;"></div> DATE OF REQUEST	
TO:	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	TITLE:	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
FROM:	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	TITLE:	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>

SUBJECT: REQUEST FOR INFORMATION AND DOCUMENTATION RELATIVE TO PROCESSING A GRIEVANCE
We request that the following documents and/or witnesses be made available to us in order to properly identify whether or not a grievance does exist and, if so, their relevancy to the grievance:

		Information provided ?	YES	NO
1.			()	()
2.			()	()
3.			()	()
4.			()	()
5.			()	()
6.			()	()
7.			()	()

Article 17, Section 3 requires the Employer to provide for review all documents, files, and other records necessary in processing a grievance. Article 31, Section 3, requires that the Employer make available for inspection by the Unions all relevant information necessary for collective bargaining or the enforcement, administration or interpretation of this Agreement. Under 8 a (5) of the National Labor Relations Act it is an Unfair Labor Practice for the Employer to fail to supply relevant information for the purpose of collective bargaining. Grievance processing is an extension of the collective bargaining process.

REQUEST APPROVED

SIGNED

DATE:-

REQUEST DENIED